

**BISTONE MUNICIPAL WATER SUPPLY DISTRICT  
BOND COUNSEL, ENGINEER, AND FINANCIAL ADVISOR  
REQUEST FOR QUALIFICATIONS**

Bistone Municipal Water Supply District (BMWSD) requests the submission of qualifications statements, which will lead to the possible award of separate contracts to provide **Bond Counsel, Engineer, and Financial Advisor** services for a project involving transmission main replacement and elevated or pressure tanks. The BMWSD is anticipating funding through the Texas Water Development Board (TWDB) under the Drinking Water State Revolving Fund (DWSRF) loan program.

**Scope of Work**

The services to be obtained for the **Bond Counsel** generally requires the following: Preparation of documentation pursuant to which debt obligations will be issued; review of applicable law and legal issues relating to the structure of the debt obligations; preparation of documentation and coordination of sale of the debt obligations; and related services.

The services to be obtained for the **Engineer** generally requires the following: Comprehensive engineering, planning, geotechnical, surveying, environmental, and material testing services related to the design and construction administration of the project.

The services to be obtained for the **Financial Advisor** generally requires the following: Strategic financial planning, analysis of market conditions, recommended investments of bond proceeds, and recommendations for financing.

**Guidelines for Content of Qualification Statements**

DO NOT INCLUDE COST INFORMATION with the qualification statements. Responses that include cost or pricing information will be rejected and will not be considered.

Detailed instructions on preparation of the qualifications statement must be obtained from BMWSD. For more information on preparing and submitting the qualification statement, contact BMWSD's District Engineer, Stephen Dorman, P.E., at [stephen@sledge.biz](mailto:stephen@sledge.biz), 512-415-0440. This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

**Submittal Deadline**

Qualifications statement must be received by: **Friday, August 22, 2025, 2:00PM CST**. Additional submittal requirements are provided in the full Request for Qualifications.

**Minimum Qualifications and Selection Criteria**

The BMWSD will evaluate the proposals to determine which firm has the best qualifications.

**Contract Terms and Negotiation Schedule**

The consultants for Bond Counsel, Engineer, and Financial Advisor services are expected to negotiate an agreement for services which is acceptable to the BMWSD. If an acceptable contract cannot be negotiated, the BMWSD may formally end negotiations and begin negotiating with the next highest qualified person or firm.

Contracts are contingent upon release of funds from the TWDB. Any contract awarded under the RFQ are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to the RFQs, or any resulting contract. These RFQs are issued in accordance with Section 2254 of the Texas Government Code (Professional Services

Act) and Title 40 Code of Federal Regulations, Part 31 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments).

**Disadvantaged Business Enterprise Program**

This contract is subject to the Environmental Protection Agency’s (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) firms. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to M/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit [www.twdb.texas.gov/dbe](http://www.twdb.texas.gov/dbe).

This contract includes goals for Minority and Women’s Business Enterprise participation. The Environmental Protection Agency (EPA) has approved the following Minority Business Enterprise (MBE) & Women Business Enterprise (WBE) fair share goals for the TWDB State Revolving Fund programs effective 04/01/2024 till 05/01/2027. EPA policy does NOT mandate that the fair share goals be achieved but does mandate that a documented good faith effort be made toward achieving the goals.

	<b><u>MBE</u></b>	<b><u>WBE</u></b>
<b>Construction</b>	<b>24.50%</b>	<b>11.34%</b>
<b>Non-Construction</b>	<b>24.05%</b>	<b>19.35%</b>
<b>Total Combined Construction and Non-Construction</b>	<b>24.16%</b>	<b>17.38%</b>

Equal Opportunity in Employment - All qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap, or national origin. Bidders on this work will be required to comply with the President’s Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60. Small, minority, and women-owned business enterprises are encouraged to respond.